

Contract Change of Address Request

To: Senior VP, Head of Legal & Business Affairs
Warner/Chappell Music, Inc.
10585 Santa Monica Blvd.
Los Angeles, CA 90025

From: _____ **Date:** _____

RE: _____
(Agreement(s) or W/C Royalty account number(s))

Soc. Sec.# or Fed ID: _____

1) Please be advised that my new address is as follows (**new address will supercede any and all prior addresses**):

Phone #: _____
Fax #: _____
E-mail: _____

2) All payments & royalty statements should be mailed to (**if different than #1 above**):

3) For all licensing approvals (**if different than #1 above**):

Phone #: _____
Fax #: _____
E-mail: _____

4) Please send (via mail or fax) a courtesy copy of each formal notice to:

Phone #: _____
Fax #: _____

Please update your records to reflect the above changes in respect of the above-referenced agreement(s)/account(s).

Very truly yours,

(Not valid without original signature)